

**BAMA PARK RESERVATIONS**

Name: \_\_\_\_\_

Squadron: \_\_\_\_\_

Duty Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Date Requested: \_\_\_\_\_

Type of Function: \_\_\_\_\_

Expected Number in Attendance: \_\_\_\_\_

Ramada #:     **1**       **2**       **3**       **4**

Approximate Time Frame: \_\_\_\_\_ to \_\_\_\_\_

Deposit: \$ \_\_\_\_\_

1. Deposit: A \$50 cleaning deposit is required at the time of reservation. The deposit will hold your reservation and be returned after the Outdoor Recreation Staff is assured the park has been cleaned after the function.
2. I understand that alcoholic beverages may be consumed in the confines of the park, i.e., keg beer, beer in cans and malt beverages only. \_\_\_\_\_
3. I understand that it is my responsibility to ensure that the park is clean after the function, to include, but not limited to the following:
  - (a) Return all picnic tables to their original locations. \_\_\_\_\_
  - (b) Place all trash/garbage from trashcans in the dumpster. \_\_\_\_\_
  - (c) Insert clean plastic bags in all used trashcans. \_\_\_\_\_
  - (d) Remove all personal items, i.e., utensils, clothing, coolers, etc. \_\_\_\_\_
  - (e) Glass containers are not permitted in the park area. \_\_\_\_\_
  - (f) Only charcoal may be used in the grills provided. \_\_\_\_\_
  - (g) Grill cooking surface will be cleaned prior to leaving picnic area. \_\_\_\_\_
  - (h) Do not place hot coals in plastic bags or dumpster, leave hot coals in the grill. \_\_\_\_\_
  - (i) Ensure all toilets in restrooms are flushed, trash is picked up from the floor and trash is disposed of in dumpster. Replace plastic bags in restroom receptacles. \_\_\_\_\_
  - (j) Stocking of toilet paper and paper towels is the responsibility of the individual holding the function. \_\_\_\_\_
  - (k) Vehicles are not allowed on the park, this includes unloading and loading. Customers driving on the park will forfeit their deposit. \_\_\_\_\_
  - (l) Individuals or squadrons needing electrical power can use the electrical outlets located along the fence and must provide their own extension cords. Outdoor Recreation and Civil Engineering will not provide extension cords. \_\_\_\_\_

4. Refunds:
  - (a) To receive a refund, the park must be cleaned within the guidelines of #3 above. Failure to comply with these specifications will result in the forfeiture of deposit.
  - (b) Refunds must be picked up no later than sixty (60) working days after the function or refund will be forfeited.
  - (c) To receive a refund, notification of cancellation must be made no later than seven (7) days prior to the date the park is requested. Failure to notify the Outdoor Recreation Staff within this time frame will result in forfeiture of deposit.

\_\_\_\_\_  
Customer's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

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